



**Marguerite Christian Elementary School  
 Executive Board Meeting  
 Thursday, October 6, 2016  
 Agenda**

**Board Members Present:**  
**Presidents - Ms. Caple & Ms. Streat**  
**VP Membership = ABSENT**  
**VP Fundraising = Ms. Eavey**  
**Secretary = Ms. Tillett**  
**Treasurer = Ms. Barbour**  
**Principal = Ms. Lenz**  
**AP = Ms. Lannan**  
**General = Ms. Willoughby & Ms. Elliott**

<b>ITEM</b>	<b>Responsible Person</b>
1. Call Meeting to Order / Approve July 2016 Meeting Minutes- <a href="#">Call to order at 5:30</a> ; <a href="#">S. Barbour</a> motioned to approve the meeting minutes from July; <a href="#">J. Lenz</a> seconded the motion; motion passed to approve the July minutes	Channel S.
2. President Updates: <ul style="list-style-type: none"> <li>- Spirit Wear- <a href="#">shirt sample brought</a>; <a href="#">\$5.80 a shirt from Custom Tees</a> <ul style="list-style-type: none"> <li>a) <a href="#">Mrs. Willoughby</a> motioned that we charge <a href="#">\$10 for children and \$12 for adults</a>; <a href="#">S. Barbour</a> seconded the motion; motion passed by the board; <a href="#">Order Form will be created by Mrs. Caple and will go with Wednesday folders on October 12th (have form to school by 10/10)</a></li> </ul> </li> <li>- <a href="#">Superhero of the Month 10/19- we'll ask students to nominate staff members and write why - collect up until 10/26- pull name on 10/26 and present to staff member on 10/27</a></li> <li>- <a href="#">Teacher Luncheon (Staff Appreciation)- November 9th, but perhaps on Monday, November 7th - for Parent-Teacher Conferences; since not previously voted on in budget, it was suggested to make a Sign-Up Genius to get parents to bring something in; mix of healthy and chocolate; suggest send out on the week of October 24th - remind Mrs. Lenz</a></li> </ul>	Channel S. & Jennifer C.
3. <a href="#">Cherrydale/McDonald's Night</a> <ul style="list-style-type: none"> <li>● <a href="#">Cherrydale: Orders due on 10/12. No update at this time but we should send out a reminder parent link to remind parents of the details.</a></li> <li>● <a href="#">Next Thursday is our first McDonalds night. Can we do a parent link? Stickers will go home. The first 4 teachers that come in from MCEs will get a discount. Kids will fill out a ticket and Wendy (McDonalds rep) for a prize drawing. Red/orange tickets can be filled out each time (1 per visit) and they are cumulative, it will go in a drawing for the end of the year for a bike. Bike raffle will be May 11th. Ronald McDonald will be there.</a></li> </ul>	Wendy E.



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<ul style="list-style-type: none"><li>● Feb 9th McDonalds night, kids will get a color sheet and they can color and bring it back for a free ice cream or cookie.</li><li>● For the March McDonalds night, kids can bring their art to display.</li><li>● Drive through counts, just tell them they are from MCES but they cannot get tickets that way.</li><li>● McDonalds gives away \$100 Barnes &amp; Nobles gift cards to two 5th grade students who teachers nominated. The students must have made a big difference and impact for their school and community throughout the school year.</li></ul>	
<p>4. Membership/Boxtops</p> <ul style="list-style-type: none"><li>● Boxtop Proposal: Wednesday Box Top days, for every 10 box tops the kids will get a reward. There are many opportunities to earn more money through the boxtop program. Can we start with a prize like having lunch with the principal? Can we find donations for prizes?</li><li>● It was voted on that we will buy white paper rather than yellow paper. We only need one case at this time. Jennifer C. will donate another case.</li><li>● Membership: All grade level teachers have signed up for membership.</li><li>● So far we have earned \$915 total.</li><li>● 148 total members as of today.</li><li>● Membership is down from last year. Can we do a parent link?</li><li>● \$163.50 in boxtops were submitted over the summer and a check will be mailed 11/1.</li><li>● Boxtops - Sheets with half (25) will go home to start with.</li><li>● Those that turn in completed sheets will receive a roar buck and put in a drawing to eat lunch with principal. (K-2 and 3-5)</li></ul>	Laurie M.
<p>5. Reflections Program Status</p> <ul style="list-style-type: none"><li>● Can we send out a parent link</li></ul>	Laurie M.
<p>6. November Social Media</p> <ul style="list-style-type: none"><li>● Need to advertise the newsletter, budget, Reflections, Membership, Boxtops, McDonalds Night, Parent Volunteers, new email address.</li><li>● Who will do a newsletter for November? Sherell can continue to do this as long as she gets information from us to put in there. The goal is to send out the newsletter the last week of the month (for the following month). Please send information to Sherell by the 3rd week of the month.</li></ul>	Becky T.
<p>7. Santa Shop</p> <ul style="list-style-type: none"><li>● Items should be delivered soon.</li><li>● We need to decorate the new PTA room with Christmas items.</li><li>● Sales on done on an honor system. We send back whatever we don't sale.</li><li>● We earn 10% back</li><li>● We will do a signup genius for parents to work during the santa shop week.</li></ul>	Team
<p>8. Principal/Admin/Teacher Report</p> <ul style="list-style-type: none"><li>● MAP Testing (Computer Adaptive test for 3rd-5th grade) began today. It gives concrete information on the student's strengths and weaknesses for reading, writing, and math (vocabulary, fiction, and non-fiction weaknesses). The test will adjust based on student's answers.</li></ul>	Admin



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<ul style="list-style-type: none"><li>● 4th and 5th grade received chromebooks and 3rd grade received laptops. 2nd grade is using laptops so K and 1st are getting more computer lab time.</li></ul>	
9. Budget Review/Questions <ul style="list-style-type: none"><li>● SPED: Can \$307.83 be added to \$150 that is currently in the budget. The \$307.83 was leftover from last year. We need to do some research before we can vote.</li><li>● The bank statement for this month has not been received yet to reconcile but should be coming in soon.</li></ul>	Sherell B.
10. Roundtable -white copy paper (Alisa W.) <ul style="list-style-type: none"><li>● Chester Noonday Optimist Club would like to partner with MCES PTA to do a 5K in the Fall 2017. Can we have them partner with us for the ROAR Course?</li><li>● ROAR Course: Can the PTA setup a table?</li><li>● Can the PTA take over the ROAR Course next year?</li></ul>	Team

**Meeting Adjourned: 7:15 PM**